

**JUSTIFICATION FOR  
CONTRACTS BETWEEN STATE AGENCIES**

In accordance with 11-35-710 of the South Carolina Consolidated Procurement Code and Budget and Control Board action of November 5, 1984:

A. (1) \_\_\_\_\_ proposes to contract with (2) \_\_\_\_\_

for the following goods or services:

B. (3)

C. The determination of "Cost Justification" for this contract:

(4)

D. Estimated Cost Savings: (5) \_\_\_\_\_

E. I certify that this is not a Sole Source contract.

F. **NOTE : This contract is subject to the Drug Free Workplace Act if the stated or estimated value is fifty thousand dollars (\$50,000) or more.**

Office of the Adjutant General  
1 National Guard Road  
Columbia, SC 29201

\_\_\_\_\_  
VALUE OF CONTRACT

\_\_\_\_\_  
AGENCY NAME AND ADDRESS

\_\_\_\_\_  
TERM OF CONTRACT

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
APPROVED MMO

\_\_\_\_\_  
Procurement Manager

TITLE

\_\_\_\_\_  
DATE APPROVED

\_\_\_\_\_  
DATE

- NOTES:**
- (1) Requesting Agency.
  - (2) Contractor Agency.
  - (3) List items giving full description and unit price (or) a full description of the services to be performed and price.
  - (4) This determination must relate to cost - a breakdown of elements; how cost was determined; the price is fair and reasonable.
  - (5) Estimated Total Potential Cost Savings.

**DISTRIBUTION:** Two (2) copies to the Materials Management Office. One (1) approved form will be returned. Use reverse side for continuation or use attachments. A copy of the contract agreement **must be attached** for review.